



State of Louisiana
Office of the Governor
Louisiana Commission on Law Enforcement
and Administration of Criminal Justice

MINUTES

JJDP ADVISORY BOARD MEETING
AGENDA

Marriott Hotel of Baton Rouge
5500 Hilton Avenue
Baton Rouge, LA

February 20, 2013
10:00 a.m.

CALL TO ORDER

Chair William Landry called the meeting to order.

The following Board Members were present: Ronald Rossitto proxy for David Burton, Ted Cox, Claire Daly, Roy Juncker, Jr. proxy Dr. Debra DePrato, Alberto Galan, Curtis Hooks, Charles H. Jackson, Roy Juncker, Jr., William "Bill" Landry, Tyler Lax, Karen Stubbs proxy for Dr. Mary Livers, Vi Eve Martin-Kohrs, Dana Menard, Ronald Rossitto, Dr. John Ryals, Jr., Tyler Tullos, Dr. David Walden, and David Zoller.

Louisiana Commission on Law Enforcement staff present were: Joseph "Joey" Watson, *Executive Director*, Katherine Guidry, *Federal Programs Section Manager*, and Crystal Foster, *Juvenile Justice Program Manager*.

The following District Directors were present: Jeremy Edwards, *Northwest & Red River Delta Law Enforcement Planning Districts*, Marky Tucker, *North Delta Law Enforcement Planning District, Inc.*; Bonnie Vaughn, *Southwest District Law Enforcement Planning District*, Ronald Lampard and Helmer Magnuson, *Metropolitan/Jefferson Criminal Justice Coordination Committee*; Maria-Kay Chetta, *Office of Criminal Justice Coordination*.

Other guests in attendance were: Jeremy Edwards, *3rd Judicial District Attorney's Office*; Vera Davis, *4th Judicial District Attorney's Office*; Larry Spottsville, *9th Judicial District Court*; Julhelene Jackson, *13th Judicial District Attorney's Office*; Gannon Watts and Brooke

Champagne, 16th Judicial District Attorney's Office; Charles Cravins, 27th Judicial District Attorney's Office; Eric Dishongh, Center for Family and Youth on behalf of the 29th Judicial District Attorney's Office; Laketha Holmes, 36th Judicial District Attorney's Office; Keesha Anderson, Baton Rouge Department of Juvenile Services; Josh McNemar, Bossier Parish Sheriff's Office; Vernon Stevens, Concordia Parish Sheriff's Office; Reginald Sanders, Hammond City Court; Paul Graham, Kim Mims, Fran Martin, and James Green, Louisiana Office of Juvenile Justice; Kathy Davenport-Clark, Natchitoches Parish Sheriff's Office; Ralph Brandt and Andree Mattix, Orleans Parish District Attorney's Office; Mervin J. Gourgues, Plaquemines City Court.

ROLL CALL

Roll call was taken. A quorum was present.

ADOPTION OF THE AGENDA

Chairman William "Bill" Landry asked for a motion to adopt the agenda with the amendment. Curtis Hooks made the motion. Dana Menard seconded the motion. The motion passed without opposition or abstention.

Chairman William "Bill" Landry announced the requirements to attend Board and Commission meetings.

OLD BUSINESS

A. CONSIDERATION OF MINUTES

Chairman William "Bill" Landry asked for a motion to accept the November 14, 2012 meeting minutes. Curtis Hooks made the motion to accept. Dana Menard seconded the motion. The motion passed without opposition or abstention.

B. OLD BUSINESS

1. **DMC Non-Compliance** – Katherine Guidry advised the Board members that a waiver on the DMC non-compliance was submitted to OJJDP. As of date, the office had not received any word from OJJDP.
2. **Egrants System** – Katherine Guidry provided an update on the Egrants transition. Effective with the May meetings, agencies will be submitted their application on-line. The next steps will include the development of a user manual and providing regional trainings in June or July.

NEW BUSINESS

A. Allocations

A total of four FY 2012 Title II Formula Grant Program allocations totaling \$40,786 were presented for consideration.

District 2 presented two allocations (1 new and 1 continuation) for a total of \$20,552. Roy Juncker, Jr. made the motion to recommend approval. Ronald Rossitto seconded the motion. The motion passed without opposition or abstention.

District 6 presented two allocations (1 new and 1 continuation) for a total of \$20,234. Tyler Lax made the motion to recommend approval. Claire Daly seconded the motion. The motion passed without opposition or abstention.

B. Consideration of Increases – JABG, JJDP and/or Title V

1. J10-9-002, Orleans Parish District Attorney's Office, "*Diversion Program*", Existing Federal Amount \$32,236; Proposed Increase \$6,277; Revised Federal Award \$38,513; Representative: Andree Mattix

With no additional discussion, Roy Juncker, Jr. made the motion to recommend approval. Ronald Rossitto seconded the motion. The motion passed without opposition or abstention.

2. J10-8-002, Louisiana Commission on Law Enforcement, "*Compliance Monitor*", Existing Federal Amount \$50,000; Proposed Increase \$89; Revised Federal Award \$50,089; Representative: Katherine Guidry

With no additional discussion, Dr. John Ryals, Jr. made the motion to recommend approval. Ted Cox seconded the motion. The motion passed without opposition or abstention.

C. Consideration of Applications – JABG, JJDP and/or Title V

DISTRICT 7 – Jefferson Parish Criminal Justice Coordinating Council / Metropolitan District Law Enforcement Planning and Action Commission

Ronald Lampard presented one (1) application.

1. J11-7-ADM, Jefferson Parish Council, "*Administrative Funds*", \$1,921 (continuation); Representative: Helmer Magnuson

With no additional discussion, Dana Menard made the motion to recommend approval. Ted Cox seconded the motion. The motion passed without opposition. Dr. John Ryals, Jr., Roy Juncker, Jr., and Dr. Debra DePrato abstained.

DISTRICT 8 – State Level

Juvenile Accountability Block Grant Program

Crystal Foster presented 18 applications.

1. Egrants – 3rd Judicial District Attorney's Office, "*Truancy Reduction*", \$15,000 (continuation); Representative: Jeremy Edwards

With no additional discussion, Ronald Rossitto made the motion to recommend approval. Ted Cox seconded the motion. The motion passed without opposition or abstention.

2. Egrants – 4th Judicial District Attorney's Office, "*Home Detention*", \$15,000 (continuation); Representative: Vera Davis

The applicant agreed to the Board's request to adjust the application to include good behaviors and assessment tools and to provide a copy of the assessment to the staff. With no additional discussion, Tyler Tullos made the motion to recommend approval. Ted Cox seconded the motion. The motion passed without opposition or abstention.

3. Egrants – 13th Judicial District Attorney's Office, "*Court Diversion*", 15,000 (continuation); Representative: Julhelene Jackson

The applicant agreed to the Board's request to provide additional information outlining duties of personnel. With no additional discussion, Curtis Hooks made the motion to recommend approval. Tyler Tullos seconded the motion. The motion passed without opposition or abstention.

4. Egrants – 16th Judicial District Attorney's Office, "*Violence Prevention*", \$15,000 (continuation); Representative: Gannon Watts and Brooke Champagne

With no additional discussion, Alberto Galan made the motion to recommend approval. David Zoller seconded the motion. The motion passed without opposition. Claire Daly abstained.

5. Egrants – 27th Judicial District Attorney's Office, "*Informal Adjustment*", \$15,000 (continuation); Representative: Charles Cravins

With no additional discussion, Claire Daly made the motion to recommend approval. Tyler Lax seconded the motion. The motion passed without opposition or abstention.

6. Egrants – 29th Judicial District Attorney's Office, "*Supervision and Probation*", \$15,000 (continuation); Representative: Eric Dishongh

The applicant agreed to the Board's request to adjust the application to include more direct services in lieu of indirect services. With no additional discussion, ViEve Martin-Kohrs made the motion to recommend approval. Dr. John Ryals, Jr. seconded the motion. The motion passed without opposition or abstention.

7. Egrants – 36th Judicial District Attorney's Office, "*Juvenile Prosecutor*", \$15,000 (continuation); Representative: LaKetha L. Holmes

With no additional discussion, Dana Menard made the motion to recommend approval. Alberto Galan seconded the motion. The motion passed without opposition. Ronald Rossitto abstained.

8. Egrants – Baton Rouge, City of, "*Supervision and Probation*", \$44,900 (continuation); Representative: Keesha Anderson

With no additional discussion, Roy Juncker, Jr. made the motion to recommend approval. David Zoller seconded the motion. The motion passed without opposition or abstention.

9. Egrants – Bossier Parish Sheriff’s Office, “*Diversion Program*”, \$15,000 (new); Representative: Joshua McNemar

With no additional discussion, David Zoller made the motion to recommend approval. Tyler Tullos seconded the motion. The motion passed without opposition. Dr. David Walden abstained.

10. Egrants – Caddo Parish Commission, “*Supervision and Probation*”, \$17,000 (continuation); Representative: Ted Cox

With no additional discussion, Roy Juncker, Jr. made the motion to recommend approval. Dr. John Ryals, Jr. seconded the motion. The motion passed without opposition. Ted Cox abstained.

11. Egrants – Calcasieu Parish Police Jury, “*Juvenile Assessment Center*”, \$15,000 (continuation); Representative: Vi-Eve Martin-Kohrs

With no additional discussion, Tyler Lax made the motion to recommend approval. Claire Daly seconded the motion. The motion passed without opposition. ViEve Martin-Kohrs abstained.

12. Egrants – Hammond, City of “*Probation Counseling*”, \$15,000 (continuation); Representative: Reginald Sanders

The applicant agreed to the Board’s request to adjust the application to correct the number of targeted kids and track the recidivism rate. With no additional discussion, Roy Juncker, Jr. made the motion to recommend approval. David Zoller seconded the motion. The motion passed without opposition. Dr. John Ryals, Jr. abstained.

13. Egrants – Iberia Parish Sheriff’s Office, “*Supervision and Probation*”, \$15,000 (continuation); Representative: Sole Source Request

Due to non-representation, David Zoller made the motion to recommend table the application to the May meetings. Dr. John Ryals, Jr. seconded the motion. The motion passed without opposition or abstention.

14. Egrants – Louisiana Office of Juvenile Justice, “*Job Readiness / Skill Retention*”, \$80,000 (continuation); Representative: Kim Mims, James Green, and Paul Graham

The applicant agreed to the Board’s request to track the juveniles within the purview of the law through the use of consent forms to see if youth are employed. With no additional discussion, Roy Juncker, Jr. made the motion to recommend approval. Ted Cox seconded the motion. The motion passed without opposition. Karen Stubbs abstained.

15. Egrants – Natchitoches Parish Sheriff’s Office, “*Teen Court*”, \$15,000 (continuation); Representative: Kathy Davenport-Clark

With no additional discussion, Roy Juncker, Jr. made the motion to recommend approval. Tyler Tullos seconded the motion. The motion passed without opposition or abstention.

16. Egrants – Orleans Parish District Attorney’s Office, “*Records Management*”, \$21,880 (continuation); Representative: Ralph Brandt

With no additional discussion, Dr. John Ryals, Jr. made the motion to recommend approval. Ronald Rossitto seconded the motion. The motion passed without opposition or abstention.

17. Egrants – Plaquemine, City of, “*Probation Counseling*”, \$15,000 (new); Representative: Mervin J. Gourgues

The applicant agreed to the Board’s request to adjust the application to expand on the services, the number of youth to be served, expedite of cases that both the prosecution and public defender will provide. The Board stated that based on the application’s activities, the current project title should be changed to “Court Staffing.” With no additional discussion, David Zoller made the motion to recommend approval. Claire Daly seconded the motion. The motion passed without opposition or abstention.

18. Egrants – Rapides Parish Police Jury, “*Assessment Center*”, \$15,000 (continuation); Representative: Larry Spottsville

The applicant agreed to the Board’s request to use a valid risks and needs assessment tool to identify the criminology. With no additional discussion, Roy Juncker, Jr. made the motion to recommend approval. Alberto Galan seconded the motion. The motion passed without opposition or abstention.

Title II Formula Grants Program

Katherine Guidry presented three (3) applications.

1. J10-8-008, 14th Judicial District Attorney’s Office, “*Governor’s Conference*”, \$35,000 (continuation); Representative: Ronald Rossitto

With no additional discussion, Roy Juncker, Jr. made the motion to recommend approval. Claire Daly seconded the motion. The motion passed without opposition. Ronald Rossitto and Dana Menard abstained.

2. Egrants – Louisiana Commission on Law Enforcement, “*JJDP Advisory Board*” \$30,000 (continuation); Representative: Katherine Guidry

With no additional discussion, Dr. John Ryals, Jr. made the motion to recommend approval. Tyler Lax seconded the motion. The motion passed without opposition or abstention.

3. Egrants – Louisiana Office of Juvenile Justice, “*Training Programs Assessment*”, \$24,989 (new); Representative: Kim Mims, James Green, and Paul Graham

With no additional discussion, Dr. John Ryals, Jr. made the motion to recommend approval. Curtis Hooks seconded the motion. The motion passed without opposition. Karen Stubbs abstained.

D. Reports

1. Governor's Conference – See attached report from Dana Menard.
2. Children's Cabinet Advisory Board – See attached report from Dr. David Walden.
3. Federal Issues – See attached report from Vi-Eve Martin-Kohrs.
4. Disproportionate Minority Contact (DMC) – See attached report from Vi-Eve Martin-Kohrs.
5. Office of Juvenile Justice – See attached report from Dr. Mary Livers.
6. Juvenile Justice Federal Programs – See attached report from Katherine Guidry.
7. DMC Assessment Study – Ms. Guidry requested that Hornby Zeller Associates provide an update on the DMC Assessment Study. See attached report and brochure from Hornby Zeller Associates, Inc.

E. Other New Business

1. CJJ 2013 Dues
Katherine Guidry advised that the 2013 annual dues to the Coalition for Juvenile Justice were due. CJJ waived the January 31, 2013 due date for a 5% discount on the dues to Louisiana. The dues are \$5,000. Ronald Rossitto made the motion to renew the Board's membership, accept the 5% discount and pay CJJ \$4,750 for the 2013 annual dues. Roy Juncker, Jr. seconded the motion. The motion passed without opposition or abstention.
2. Training Conferences
 - a. April 3-5, 2013 – 33rd Governor's Conference on Juvenile Justice, New Orleans
 - b. May 2-5, 2013 – CJJ Annual National Conference, Washington, D.C.
3. May 15, 2013 – Next meeting; Baton Rouge location to be announced

Adjourn

Tyler Tullos made the motion to adjourn the meeting. Tyler Lax seconded the motion. The motion passed without opposition or abstention.

Submitted by: Katherine C. Guidry, Federal Programs Section Manager

Attachments